**FORMAL LETTER**

**Sagar Chaurasiya**  
Sakinaka,  
Maharashtra, Mumbai-400072,  
sagarchaurasiya496@gmail.com,  
9082233020.

**03/10/2025**

**Jidnyesh Sonavane**  
Sonavane Enterprises  
Andheri,  
Mumbai, Maharashtra, 400053.

Dear Jidnyesh Sonavane,

Sub: Applying For a Job.

I hope this letter finds you well. I am writing this letter to you because my company has fired me because of some reasons, and I am willing to join your company.

I had completed my Degree in Data Science, I had many skills like Advance Excel, C programming, etc.

I would appreciate it if you could give a good position in your company. Please do not hesitate to contact me at 9082233020 or [sagarchaurasiyia496@gmail.com](mailto:sagarchaurasiyia496@gmail.com) should you need any further information.

Thank you for your valuable time and consideration. I look forward to hearing from you soon.

Sincerely,  
Sagar Chaurasiya.